



Monarch School Project Behavior Intervention Specialist

Monarch School Overview

Monarch School Project nurtures resilience in unhoused youth and their families. We empower students to influence their own growth in the areas of academic success and social-emotional learning and we reinforce the existing strength of families so that students can thrive in school and in life. Monarch School is a K-12 public school providing more than 300 students daily with a WASC-accredited education, mental health support, social engagement opportunities, college and career preparation as well as basic necessities. Monarch School is a public-private partnership between the San Diego County Office of Education and the nonprofit Monarch School Project (MSP), a 501(3) corporation. For more information, please visit www.monarchschoools.org.

Position Summary

The Behavior Intervention Specialist (BIS) is responsible for providing positive behavioral support to K-12 students as well as engaging students in a planning process to build on existing strengths, teach effective coping skills and productive behaviors. This mentor both advocates for and challenges the students to be productive and restorative while using a strength-based, trauma informed approach. The BIS also partners with family, school, and community to teach the students to be respectful, responsible, safe and ready to learn. The BIS role calls for a flexible, collaborative, and eager-to-learn professional.

Reporting Relationship

The Behavior Intervention Specialist reports to the Manager, Behavioral Intervention Specialist Team under the Director, Behavioral Health Services. The Behavior Intervention Specialist will work closely with the Social Emotional Learning (SEL) Team and collaborate with the K-12 learning community to help advance their personal and academic growth.

Supervisory Responsibilities

The incumbent in this position will not have any supervisory responsibilities.

Position Responsibilities and General Responsibilities

The incumbent in this position will perform the following duties and responsibilities along with other duties that may be assigned:

Behavior Intervention Specialist Position Responsibilities:

- Determine functional behavior capabilities of students in the classroom and collaborate with students to develop individual behavioral interventions and support plans.
- Provide positive behavioral support when students are sent out of the classroom.
- Provide Behavioral Intervention services to partnering schools.

- Engage students in a planning process to teach replacement behaviors and foster positive interpersonal skills.
- Observe and control behavior of students according to approved procedures.
- Collaborate with all stakeholders to actively monitor student progress; measure goals/objectives by evaluating, assessing, and modifying behavioral support plans and interventions with students as needed.
- Know available resources at Monarch and refer students to appropriate Manager's and/or Director's for additional support.
- Provide active supervision for students outside of the classroom.
- Offer lessons in classrooms to teach students the tools to effectively problem solve, build coping skills, make positive choices and connect their emotions to their responses.
- Offer additional support to identified students in the "Check and Connect" process to create a plan which monitors and supports conduct that increases attendance, behavior and classroom performance.
- Work collaboratively with classroom and special education teachers and MSP treatment and support teams to develop interventions and create opportunities for success for each student.
- Participate in the Individual Education Plan (IEP) process and meetings.
- Ability to build and maintain positive rapport with K-12 students.
- Performs related duties as assigned.

General Responsibilities

- Exemplify Monarch's Core Values of Community, Relationships, Strength and Healing
- Serve as a role model to students by setting the highest standards of professional and personal conduct, honesty, integrity and ethical behavior and ensuring that "Students Come First" at all times
- Protect students' rights, safety, health, privacy, welfare and best interests at all times
- Know available resources at Monarch and refer students to appropriate staff for additional support
- Participate in all staff training/professional development opportunities
- Assist in maintaining student records and files, with consistent and accurate reporting
- Operate equipment such as copy machines, computers and audiovisual equipment
- Performs other duties and projects as assigned

Education and Experience

- A Bachelor's degree from a four-year college/university in early childhood development, psychology, counseling, social justice or education is required or an Associate's degree with 2 or more years of experience working with students is required.
- Professional experience working with youth development, educational, or other social service organizations
- Experience in working with culturally diverse and low-income populations, with an awareness and sensitivity to diverse socio-economic challenges impacting low-income communities.
- Experience working with students on a school campus is desirable.

Preferred Skills

- Strong organizational and project management skills, including the ability to juggle multiple workflows and easily adapt to shifting priorities in a fast-paced environment
- Ability to bring a collaborative spirit to internal and external partnerships
- Ability to adapt communication styles based on the priorities and needs of a given audience
- Ability to apply restorative justice protocols, strengths-based practices and trauma-informed care
- Data management and analytical skills
- Ability to thrive in an authentic, feedback-driven environment
- A willingness to commit to Monarch's mission of creating safe spaces for students, building authentic relationships

Certificates and Licenses

A valid California driver's license is required.

COVID-19

Monarch School Project employees must be fully vaccinated against COVID-19 and provide proof thereof, or receive an HR-approved medical or religious exemption. You are required to comply with the vaccination documentation requirements as soon as practicable and as a condition of employment. If you wish to be considered for a medical or religious exemption, you are expected to request an exemption in writing by emailing HR@monarchschoools.org as soon as possible.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to outdoor weather conditions. The noise level in the work environment is usually moderate.

Equal Opportunity Employment:

Monarch School Project is committed to non-discriminatory hiring practices that are focused on equity and inclusion and that balance experience and education as qualifications. MSP provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, genetics, national origin, protected veteran status, disability status, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Job Status and Compensation

This is a full-time, hourly position, with pay starting at \$22-\$24 per hour.

Competitive benefits package includes: Paid Time Off (PTO) starting at three weeks per year, eight paid holidays, five weeks of paid school breaks per year, Medical, Dental, Vision, and Life insurances funded by Monarch, FSA with employer contribution, 401(k) with 100% match of up to 6% of salary, Employee Assistance Program (EAP), and a \$2400 per year Education Supplement Benefit that can be used for tuition reimbursement, student loan reimbursement or 529 College Savings Plans.

Application Process

Interested candidates should email a resume, cover letter, and one letter of recommendation to HR@monarchschoools.org with “**Behavioral Intervention Specialist**” in the subject line. This position will remain open until filled.