



Monarch School Project Training Curriculum Consultant

Monarch School Overview

Monarch School Project nurtures resilience in unhoused youth and their families. We empower students to influence their own growth in the areas of academic success and social-emotional learning and we reinforce the existing strength of families so that students can thrive in school and in life. Monarch School is a K-12 public school providing up to 300 students daily with a WASC-accredited education, mental health support, social engagement opportunities, college and career preparation as well as basic necessities. Monarch School is a public-private partnership between the San Diego County Office of Education and the nonprofit, Monarch School Project (MSP), a 501(3) corporation. For more information, please visit www.monarchschools.org.

Position Summary

Monarch School Project is seeking 2-3 highly qualified and experienced consultants to review and enhance our training curriculum as it applies to unhoused K-12 students and their parents and/or caregivers. This training is designed for adults working with the unhoused population and is based on our core practices: Strength-Based Approach, Restorative Practices, Relationship-Centered Approach, and Trauma-Informed Care. With this training, Monarch School Project aims to catalyze and sustain culture shift/change at an organizational or institutional level. **As the Training Curriculum Consultant, you will play a pivotal role in evaluating the effectiveness, relevance, and inclusivity of our current online and in-person curriculum, while providing recommendations for improvement.** Your expertise will contribute to the development of a comprehensive and impactful training program that addresses the needs of our adult learners.

Time Commitment and Compensation

- 7-10 hours a month of curriculum review and meetings
- February-April 2024
- Meetings are initially scheduled for every other week and then we will assess and adapt the schedule based on what is needed for the project.
- Compensation: \$3,000 total
 - Consultant will bill Monarch school project monthly in the amount of \$1,000 on March 1, April 1, and May 1, 2024
- On or around April 17, 2024, the Consultant and Monarch School Project will discuss and decide whether to continue, amend, or terminate this agreement.
- **Application instructions are included at the end of this document.**

Scope of Work

- **Curriculum Evaluation:**
 - Conduct a thorough analysis of the existing social and emotional training curriculum for adults.
 - Assess the alignment of the curriculum with current best practices, research findings, and industry standards.
- **Stakeholder Engagement:**
 - Collaborate with department Director and Manager, and, if indicated, subject matter experts and educators, to gather insights into the strengths and weaknesses of the current curriculum.
- **Inclusivity and Diversity:**
 - Evaluate the curriculum's inclusivity and cultural responsiveness, ensuring it addresses the diverse needs and backgrounds of adult learners.
 - Recommend adjustments or additions to promote equity and accessibility for all participants.
- **Content Enhancement:**
 - Identify gaps in the existing curriculum and propose additional content or modifications to enhance the overall learning experience.
 - Integrate evidence-based practices and emerging trends in social and emotional learning into the curriculum.
 - Fundamental understanding of the needs of unhoused K-12 students and their families.
 - Basic knowledge of the following: Appreciative Inquiry and/or Asset Based Community Development, a Strength-Based Approach, Restorative Practices, Developmental Relationship Framework, and Trauma-Informed Care.
- **Professional Development:**
 - Offer guidance on creating a supportive and inclusive online and in-person learning environment that fosters social and emotional growth.
- **Documentation and Reporting:**
 - Document the review and editing process in the format as designated by the Scale Project Manager and Lead Trainer.
 - Meet regularly with the Scale Project Manager and Lead Trainer, either virtually or in person, to discuss suggested improvements and support changes as needed.

Qualifications

1. **Education:**
 - A bachelor's, or master's degree in education, psychology, social work, or a related field or the equivalent.
2. **Experience:**
 - Experience in designing, implementing, or evaluating professional learning programs for adults.

- Familiarity with adult learning principles and instructional design.
 - Knowledge of adult learning theories, methodologies, and evidence-based practices.
 - Understanding of cultural competence and inclusivity in educational settings.
 - Experience designing and/or facilitating DEIB professional development preferred.
 - Experience working directly with and/or training those who work directly with unhoused students and families or other under-resourced communities.
3. **Communication Skills:**
- Strong verbal and written communication skills, with the ability to convey complex concepts in a clear and accessible manner.
 - Experience facilitating professional development sessions or workshops.
 - Bilingual Spanish and English is preferred.
4. **Analytical Skills:**
- Excellent analytical and critical-thinking skills to assess curriculum effectiveness and propose data-driven improvements.
5. **Collaboration:**
- Proven ability to work collaboratively with diverse teams and stakeholders.
 - Commitment to a learning mindset; able to learn new concepts, provide and receive feedback.
6. **Adaptability:**
- Flexibility and adaptability to work in a dynamic environment, responding to emerging needs and trends.
7. **Technology:**
- Consistent access to reliable internet and a computer.
 - Ability to use basic Microsoft Windows applications such as Word and Excel.
 - Competence with online meeting platforms such as Zoom and Microsoft Teams.
 - Experience with Rise 360 is a plus.

Application Process

Please send a resume and cover letter to Sarah Cusey, Scale Project Manager and Lead Trainer at scusey@monarchschoools.org. Your resume should include two references who can speak to your qualifications and experience. **We plan to accept applications until January 26, 2024**, complete interviews by February 2, 2024, and sign MOUs the week of February 5, 2024.