Monarch School Project
K-8 Athletic Instructor

Monarch School Overview
Monarch School Project nurtures resilience in unhoused youth and their families. We empower students to influence their own growth in the areas of academic success and social-emotional learning and we reinforce the existing strength of families so that students can thrive in school and in life. Monarch School is a K-12 public school providing more than 300 students daily with a WASC-accredited education, mental health support, social engagement opportunities, college and career preparation as well as basic necessities. Monarch School is a public-private partnership between the San Diego County Office of Education and the nonprofit, Monarch School Project (MSP), a 501(3) corporation. For more information, please visit www.monarchschools.org.

Position Summary
The K-8 Athletics Instructor is responsible for providing engaging and SEL-focused physical education for K-8 students, coordinating after school sports for K-5 students, and assisting with recreational sports for 6-8 students. The K-8 Athletics Instructor will collaborate with other team members, families, and school personnel to provide structured activities within the community.

Reporting Relationship
The K-8 Athletics Instructor reports directly to the Health and Wellness Manager. However, the incumbent must be able to communicate with other team members.

Supervisory Responsibilities
The K-8 Athletic Instructor in this position will not have any supervisory responsibilities.

Position Responsibilities and General Responsibilities
The individual will perform the following duties and responsibilities along with other duties that may be assigned:

Position Responsibilities
- Teach CA Department of Education standards-based physical education curriculum to K-8
  - Must demonstrate ability to scaffold instruction for varied learners (i.e. English language learners; students dealing with active trauma)
  - Integrate social emotional learning into lessons
  - Build and maintain meaningful relationships with students and create safe spaces for learning
- Demonstrate varied knowledge of different sports and non-athletic activities (i.e. fitness circuits and games) and re-direct in a trauma-informed and restorative manner if necessary
- Work collaboratively with multiple stakeholders on campus across SDCOE and MSP departments
o Regular meeting with classroom teachers in order to connect classroom themes and project-based learning curriculums
o Maintain regular communication and follow-up with classroom teachers regarding behavior, incidents, and/or student progress
● Demonstrate classroom management in multiple environments (indoor, outdoor) with student safety as top priority
● Maintain inventory of athletic department equipment used in physical education courses; report damages and wear-and-tear to Health and Wellness Manager
● Attend regular supervisory meetings to discuss course developments and student updates, as well as receive coaching and feedback from supervisor
● Coordinate and lead after school intramural sports programming for K-5 students, including scheduling practices and games, managing volunteers, and communicating with students and families
● Assist with the 6-8 recreational sports program, including offering athletics as a part of the middle school elective, coaching 6-8 sports team, and assisting the Recreational Sports Coordinator as needed
● Attend all meetings as a part of the student engagement team
● Exemplify Monarch’s Core Values of Community, Relationships, Strength and Healing
● Serve as a role model to students by setting the highest standards of professional and personal conduct, honesty, integrity and ethical behavior and ensuring that “Students Come First” at all times
● Protect students’ rights, safety, health, privacy, welfare and best interests at all times
● Know available resources at Monarch and refer students to appropriate staff for additional support
● Participate in professional development
● May be required to occasionally drive school-approved transportation
● Perform other duties and projects as assigned

General Responsibilities

● Exemplify Monarch’s Core Values of Community, Relationships, Strength and Healing
● Serve as a role model to students by setting the highest standards of professional and personal conduct, honesty, integrity and ethical behavior and ensuring that “Students Come First” at all times
● Protect students’ rights, safety, health, privacy, welfare and best interests at all times
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Education and Experience

● Bachelor’s degree required
● Three years of experience working with K-8 school aged youth preferred.
Preferred Skills

- Organizational and project management skills, including the ability to juggle multiple workflows and easily adapt to shifting priorities in a fast-paced environment
- Ability to bring a collaborative spirit to internal and external partnerships
- Ability to adapt communications styles based on the priorities and needs of a given audience
- Strong
- Ability to apply restorative justice protocols, strengths-based practices and trauma-informed care
- Data management and analytical skills
- Ability to thrive in an authentic, feedback-driven environment
- A willingness to commit Monarch’s mission of creating safe spaces for students, building authentic relationships

Certificates and Licenses

A valid California Driver’s License and proof of current car insurance is required.

Other training and certifications required as assigned.

COVID-19

Monarch School Project employees must be fully vaccinated against COVID-19 and provide proof thereof, or receive an HR-approved medical or religious exemption. You are required to comply with the vaccination documentation requirements as soon as practicable and as a condition of employment. If you wish to be considered for a medical or religious exemption, you are expected to request an exemption in writing by emailing HR@monarchschools.org as soon as possible.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to outdoor weather conditions. The noise level in the work environment is usually moderate.

Equal Opportunity Employment:

Monarch School Project is committed to non-discriminatory hiring practices that are focused on equity and inclusion and that balance experience and education as qualifications. MSP provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, genetics, national origin, protected veteran status, disability status, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Job Status and Compensation

This is a full-time, hourly position, with pay starting at $22 to $24/hr.
**Competitive benefits package includes:** Paid Time Off (PTO) starting at three weeks per year, eight paid holidays, five weeks of paid school breaks per year, Medical, Dental, Vision, and Life insurances funded by Monarch, FSA with employer contribution, 401(k) with 100% match of up to 6% of salary, Employee Assistance Program (EAP), parking and transportation reimbursement, and a $2400 per year Education Supplement Benefit that can be used for tuition reimbursement, student loan reimbursement or 529 College Savings Plans.

**Application Process**

Interested candidates should email a resume, cover letter, and one letter of recommendation to HR@monarchschools.org with “K-8 Athletic Instructor” in the subject line. This position will remain open until filled.