



Monarch School Project Associate Mental Health Clinician

Monarch School Overview

Monarch School Project nurtures resilience in unhoused youth and their families. We empower students to influence their own growth in the areas of academic success and social-emotional learning and we reinforce the existing strength of families so that students can thrive in school and in life. Monarch School is a K-12 public school providing more than 300 students daily with a WASC-accredited education, mental health support, social engagement opportunities, college and career preparation as well as basic necessities. Monarch School is a public-private partnership between the San Diego County Office of Education and the nonprofit Monarch School Project (MSP), a 501(3) corporation. For more information, please visit www.monarchschoools.org.

Position Summary

The Associate Mental Health Clinician is responsible for teaching lifelong benefits of health and wellness through therapeutic, trauma-informed strength-based approaches. The Clinician is responsible for providing high quality, trauma-informed therapeutic services and/or case management to a diverse population of youth, young adults, families, and alumni. The Associate Mental Health Clinician will collaborate with other team members, families, students, and all stakeholders to provide therapeutic services within the school community and other local school sites. This role will ensure a safe and supportive environment and offer educational information and activities that address mental, physical, and social-emotional well-being through healthy choices and behaviors. Bilingual Spanish speakers are highly preferred.

Reporting Relationship

The Associate Mental Health Clinician reports to the Director of Behavioral Health Services. However, this position works closely with all members of the Monarch School team to ensure that all of the elements of this position effectively and efficiently serve the needs of the student body and school staff.

Supervisory Responsibilities

The Associate Mental Health Clinician does not have any supervisory responsibilities.

Position Responsibilities and General Responsibilities

The individual will perform the following duties and responsibilities along with other duties that may be assigned:

Position Responsibilities:

- Build and maintain meaningful relationships with students and create safe spaces for learning.

- Provide culturally competent, strength-based, trauma informed, client centered therapy and crisis management services including, individual, group, family, and couples therapy.
- Complete comprehensive behavioral health assessments, treatment plans, progress notes and maintain clinical documentation in accordance with legal, ethical, and billing requirements and associated timelines.
- Coordinate care with stakeholders such as, teachers, school staff, community providers and/or medical and support teams.
- Actively participate in SST, IEP, conferences, staff meetings and training.
- Integrate social-emotional competencies to teach and model self-awareness, self-management, social awareness, relationship skills and responsible decision making to students.
- Align instruction according to the therapeutic model, emphasizing an inclusive approach that is strength-based, trauma-informed, and restorative.
- Provide comprehensive and individualized clinical case management and coordination of services, resources, and referral services.
- Communicate collaboratively and regularly with essential team members.
- Participate in internal and community-based quality assurance tasks as assigned.
- Meet all HIPAA standards including but not limited to exchanging information, keeping Protected Health Information (PHI) secure, and following procedures to protect electronic transmission/access to PHI at the agency and in the community.
- Perform daily duties that ensure space is properly maintained, organized, clean, and safe.

Professional Development

- Actively participate in weekly individual and group supervision meetings as assigned.
- **Maintain current license or registration with the BBS including CEU's, education and/or examinations as required.**

Compliance

- Maintain excellent professional boundaries and adhere to all professional ethical standards including abuse reporting, and maintenance of participant confidentiality.
- Adhere to all agency and program policies including Boundary Code of Ethics, Core Competencies, Code of Conduct, Employee Handbook and state and federal regulations.

Education and Experience

- M.A. Degree in Marriage & Family Therapy, Social Work or Counseling from an accredited college or university.
- Registered Associate Mental Health Clinician (AMFT, LCSW or Associate Professional Clinical Counselor).
- Demonstrated understanding of the developmental milestones of children, youth, or young adults to provide care, treatment, and services.
- Supervised experience in providing counseling and/or psychotherapy services
- Demonstrated knowledge in the areas of diagnostic assessment, individual/family/group behavioral treatment methods for target population of program, children and families impacted by homelessness.
- Demonstrated cultural responsiveness in working with diverse families and communities.
- CPR and First Aid certification required within 30 days of hire, unless specified otherwise on contract, and must be from one of the following certifying organizations: American Red Cross or American Heart Association.

Preferred Skills

- One-year post-graduate school experience with program target population (Example: students impacted by homelessness, seriously emotionally disturbed).
- One year experience with program modality (example: school-based, community-based, community treatment, wraparound, etc.)
- Demonstrated ability to assess, triage and organize work.
- Applies a strength-based, restorative, culturally responsive, trauma-informed approach to participant and community service.
- Experience with relevant evidence-based practices (e.g., CBT, trauma-informed interventions).
- Exhibits strong behavioral, crisis management and family/individual/group therapy skills.
- Fluency in prevailing language(s) of the community. Spanish Bi-Lingual is highly preferred.

Language Ability:

Ability to write reports, business correspondence, and procedures. Ability to effectively present information in writing or verbally responding to questions from staff, teachers, volunteers, and the general public. Bilingual Spanish is highly preferred.

Math Ability:

Ability to work with mathematical concepts, and apply these concepts, such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

Proficient using Microsoft Office applications (Word, Excel, Outlook and PowerPoint).

Certificates and Licenses

A valid California driver's license is required.

COVID-19

Monarch School Project employees must be fully vaccinated against COVID-19 and provide proof thereof, or receive an HR-approved medical or religious exemption. You are required to comply with the vaccination documentation requirements as soon as practicable and as a condition of employment. If you wish to be considered for a medical or religious exemption, you are expected to request an exemption in writing by emailing HR@monarchschoools.org as soon as possible.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to outdoor weather conditions. The noise level in the work environment is usually moderate.

Equal Opportunity Employment:

Monarch School Project is committed to non-discriminatory hiring practices that are focused on equity and inclusion and that balance experience and education as qualifications. MSP provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, genetics, national origin, protected veteran status, disability status, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Job Status and Compensation

This is a full-time, hourly position, with pay starting at \$65,000 to \$67,000 per year.

Competitive benefits package includes: Paid Time Off (PTO) starting at three weeks per year, eight paid holidays, five weeks of paid school breaks per year, Medical, Dental, Vision, and Life insurances funded by Monarch, FSA with employer contribution, 401(k) with 100% match of up to 6% of salary, Employee Assistance Program (EAP), parking and transportation reimbursement, and a \$2400 per year Education Supplement Benefit that can be used for tuition reimbursement, student loan reimbursement or 529 College Savings Plans.

Application Process

Interested candidates should email a resume, cover letter, and one letter of recommendation to HR@monarchschoools.org with “**Associate Mental Health Clinician**” in the subject line. This position will remain open until filled.